

FLAT ROCK COMMUNITY SCHOOLS

NOTICE OF VACANCY

Posting Date: Wednesday, July 28, 2010

Position: School Social Worker

Qualifications:

- Michigan Department of Education approval as School Social Worker; including appropriate certifications, approvals, and qualifications for position to fulfill job responsibilities.
- Be knowledgeable in all aspects of career counseling, social agency assistance, crisis intervention, inter-agency referrals, Medicaid billing, etc.
- Have the personal characteristics to work effectively with children, parents, school staff, and other professionals.
- Be knowledgeable of special education procedures and diagnostic criteria.

Duties & Responsibilities:

- Provide assistance with the Master Schedule.
- Provide assistance with MEAP Testing.
- Individual counseling for students; including assistance with career planning.
- Group counseling (divorce, grief, self esteem, conflict management)
- Consult with parents, teachers and other mental health professionals.
- Occasionally teach classroom lesson on Character Education, Career Education and Social Skills Development.
- Provide referrals for parents for outside mental health resources.
- Serve on Child Study and IEP/504 teams.
- Crisis team participant.
- Other duties as related to the position.

Salary & Benefits: \$35,000 - \$42,000 (with comprehensive benefit package)

Posting Deadline: Wednesday, August 11, 2010 @ 3:00 p.m.

Send cover letter, resume, credentials, transcripts and letters of recommendation to:

Mr. Russell Pickell, Superintendent
Flat Rock Community Schools
28639 Division Street
Flat Rock, MI 48134
734.535.6500

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